Montgomery Community Church Position Description

Position Title: Childcare Worker

Classification: Part-Time; Hours as Needed

Benefits: As indicated in the MCC Employee Handbook

Purpose of Position: To provide excellent care for children while impacting their lives with the

love and message of Jesus Christ.

Responsibilities: 1. Provide a safe, positive, and caring environment where each child is

encouraged to grow in knowledge, confidence, and independence.

2. Arrive 30 minutes before session. Begin to prepare and set-up any

needed supplies, crafts, videos, etc.

3. Provide on-on-one (whenever possible) and the highest-quality care to

the children.

4. Serve provided snacks. If needed, assist in feeding babies.

5. Maintain a consistent and positive attitude.

6. Interact and develop positive relationships with the children and their

families.

7. Respect and support other childcare staff; communicate with each

other and work together as a team.

8. Follow proper procedures when changing diapers and assist older

children in the process of toilet training, when needed.

9. Clean-up room before leaving, including putting away toys, materials,

and other playthings. Toys should be disinfected prior to being put away.

Qualifications: 1. Must genuinely enjoy children; be patient and look forward to making

an important contribution to their lives and the lives of their families.

- 2. Previous childcare experience highly desired; knowledge of child development a plus.
- 3. CPR Certification a plus.

Spiritual Gifts: 1. Teaching

2. Service

Skills: 1. Effective, truthful communication

> 2. Enthusiasm 3. Multitasking

Reports to: Kids Ministry Director