

## Montgomery Community Church Position Description

- Position Title:** Outreach Director
- Classification:** Full-Time, Salaried, 40-50 hrs/wk
- Benefits:** As indicated in the Employee Handbook
- Purpose:** Lead church efforts to enhance and elevate a culture of Christ's disciples who build relationships, share burdens, and share Jesus with others through serving, connecting, and proactively interacting with the local community. Lead and enable efforts to form and maintain relationships with local and global partners and ensure effective execution of the vision and strategy for local outreach and global missions.

### **Responsibilities:**

#### **A General**

- 1) Lead the church's Local Outreach Cadre and partner with the Missions Ministry Team to effectively execute MCC's Outreach Strategy and Action Plan.
- 2) Recruit, train, and coach individuals to there is ensure an equipped sustainable pipeline of diverse leaders for the Local Outreach Cadre.
- 3) Build and maintain relationships with individuals, ministry partners, civic leaders, business leaders, and non-profits in the local Greater Cincinnati area to collaborate for Kingdom building impact. Serve as the primary MCC staff face for local community partners into our broader MCC family.
- 4) Through engagement with internal and external partners, continually monitor, assess and identify areas of need and opportunity within two key MCC serve domains: Serve in the Local Community and Serve in the World. Recommend and align updates or changes to MCC Outreach Action Plan accordingly.
- 5) Serve as the staff liaison to the volunteer led MCC Missions Ministry Team.

#### **B Operations**

- 1) Enable effective execution of MCC approved domestic and global mission trips including identifying trip leaders and ensuring trip goals, planning, travel, and other details.
- 2) In conjunction with the MCC Outreach Cadre, enable and ensure effective execution of local outreach programs, activities and events (e.g. Second Saturday Serve, Building Hope, Hands Against Hunger, Gift of Hope, and other weekly & monthly outreach activities...)
- 3) Ensure that the Outreach Cadre and Missions teams' plans, processes and procedures are congruent and appropriately integrated with MCC approved systems and processes.

- 4) Partner with MCC Communications and other MCC ministry teams to enable an effective congregational communication strategy that promotes outreach serving and relational opportunities.

**C Other**

- 1) Convey MCC's Christian message and carry out its mission by exemplifying and promoting biblical values and fostering life-giving relationships with congregants, guests, visitors, vendors, and other staff, while serving in this ministry roll; such actions include offering prayer, encouragement and comfort in both personal and work relationships, leading others toward Christian maturity and as applicable, faithfully teaching the Word of God.
- 2) Give full commitment in word and deed to support the faith tenants (beliefs) and cultural expectations of MCC.
- 3) Proactively grow and develop leadership gifts through training opportunities.

***Performance Expectations:***

- A** Increased participation of MCC congregation in serve opportunities.
- B** MCC has increased engagement in the collaborative local Greater Cincinnati faith community, as reflected in community feedback of stronger relationships.
- C** Volunteers are growing in capacity, capability, and feel valued, appreciated, and well cared for.
- D** A pipeline of volunteer leaders for outreach is established to help enable sustainable church engagement and impact.
- E** More new guests are drawn into the MCC faith community through local outreach.
- F** Quarterly outreach action plan deliverables are met.

***Qualifications:***

**A Knowledge and Experience**

- 1) Bachelor's degree required. Course work in theology, biblical studies, or a community development related field preferred.
- 2) At least five (5) years of experience in outreach ministry or the non-profit sector preferred.

**B Skills**

evangelism | communication | cross-cultural competence | people development | networking | collaboration

- 1) Demonstrated experience effectively sharing the Gospel and one's own personal faith along with the ability to coach others in evangelism.
- 2) Excellent written and verbal communication skills.
- 3) Demonstrated ability to value and leverage diversity. Specifically, has shown can effectively interact and partner with individuals and groups from varied backgrounds (e.g., age, race, ethnicity, gender, nationality, socio-economic,

faith and vocational backgrounds...) in culturally sensitive ways in a range of settings.

- 4) Demonstrated ability to build, coach, and grow volunteer leaders and teams.
- 5) Demonstrated ability to network and build collaborative partnerships with groups or organizations that have led to impactful results or outcomes.

**C Spiritual Gifts**

- 1) Leadership
- 2) Evangelism

***Reports to:*** Connections and Community Director